CONSTITUTION OF THE APPALACHIAN STATE UNIVERSITY
FACULTY/STAFF CHRISTIAN FELLOWSHIP

These articles were accepted by voting members as noted in the meeting minutes for February 17, 2012.

Article I. Name

Section 1. The name of this organization shall be the Appalachian State University Faculty/Staff Christian Fellowship.

Article II. Purpose

Section 1. The Mission Statement reads: “The Appalachian State University Faculty/Staff Christian Fellowship is an organization whose purpose is to provide opportunity for Christian fellowship and enrichment among ASU Faculty and Staff and in the ASU community.”

Section 2. Statement of Faith: We believe…
(a) in the sovereignty of God the Father, Son, and Holy Spirit;
(b) in the divine inspiration of Scripture and its supreme authority in all matters of faith and conduct;
(c) in the universal sinfulness and guilt of humanity;
(d) that salvation is through faith in Jesus Christ alone and His redemptive work at Calvary and
(e) in the expectation of the personal, visible return of the Lord Jesus Christ.

Section 3. All officers of the Appalachian State University Faculty/Staff Christian Fellowship must subscribe without reservation to the Statement of Faith; other leaders and speakers representing the Faculty/Staff Christian Fellowship must subscribe without reservation to the Statement of Faith.

Article III. Broad Objectives

Section 1. The objectives of this organization are:
(a) to facilitate prayer among Christians on campus;
(b) to encourage each other through fellowship and programs;
(c) to serve the other Christian organizations on campus by making ourselves and our resources available to them and
(d) to represent the Christian viewpoint on current issues within the campus community.

Article IV. Membership Requirements

Section 1. Any Faculty or Staff member of Appalachian State University is welcome. A Statement of Faith is provided in Article II, Section 2, to help potential members determine whether or not they wish to be associated with the organization and its activities.

Section 2. Membership is defined by one’s level of involvement, not just by being on the mailing list. The categories of membership are as follows:
(a) Active member: any ASU faculty or staff who has demonstrated a commitment to the Faculty/Staff Christian Fellowship within the past two years by attending a meeting prior to a voting meeting, OR serving on a committee, OR participating in a newspaper advertisement.
(b) affiliate member: any person who is on the mailing list, but has not participated in any of the functions described in part (a) above within the past two years. An Affiliate Member can become an Active Member by participating in one or more of the activities described in part (a).
Article V. Membership Responsibilities

Section 1. Annual dues of $5 per person are suggested but not mandatory. Meeting attendance is encouraged for those who are able to attend, but it is not required for anyone.

Section 2. Active members are the only members eligible to submit nominations and to vote.

Article VI. Officer Duties

Section 1. The leadership is composed of a “Steering Committee.” This is defined to be the permanent body of leadership of the organization. Steering Committee obligations are:
(a) to meet regularly for overseeing the constitution and direction of the Faculty/Staff Christian Fellowship;
(b) to give final approval to activities and publications undertaken in the name of the Faculty/Staff Christian Fellowship.

Section 2. The membership of the Steering Committee is subject to change on an annual basis. The Steering Committee consists of 3-5 members who are selected for a one-year term at the end of each Spring semester. Steering Committee may vote among itself to determine who among them will fill the following positions. Each member of the steering committee has voting privileges, but some more specific roles are defined below:
(a) Facilitator: serves as chairperson of steering committee meetings;
(b) Secretary: takes minutes of meetings and keeps documents;
(c) Treasurer: keeps track of incoming and outgoing funds; prepares a financial report at least twice a semester to be made available to all members.

Section 3. The Steering Committee serves a one year term beginning June 1 of the elected year and ending May 31 of the following year. It is suggested that officers not serve more than two consecutive years.

Section 4. The Steering Committee has the power to appoint committees and/or individuals for special tasks. For example, the Steering Committee may appoint a Program Coordinator at the beginning of the new term. This position may be held by someone outside of the Steering Committee. The Program Coordinator is responsible for planning regular membership meetings.

Article VII. Elections & Voting

Section 1. Active members are the only members eligible to vote.

Section 2. Nominations will be taken at the February monthly meeting for the Steering Committee positions. Any active member may propose a nomination. All active members present at the March meeting will vote on the nominees. Absentee voting by active members will also be permitted by mail, provided the vote is received on or before the day of the meeting. The top five candidates will be elected, with a minimum of three candidates elected. In the event of a tie, a fair coin will be tossed, with the eldest nominee calling it while it is in the air. In the event that there is a tie between two nominees with the same birthday and birth year, we will report this to the National Bureau of Statistics.

Section 3. If an officer is deemed unfit for the position, he/she may be removed in one of the following ways:
(a) by a 2/3 vote of the total active membership;
(b) by a majority vote of the steering committee members.
Section 4. If an officer has to resign during the course of a term, a new member may be elected to the Steering Committee. Nominations will take place at the next monthly membership meeting and elections will be held at the subsequent monthly meeting. The voting procedure will follow that of the regular Steering Committee elections.

Article VIII. Committees

Section 1. The Steering Committee has the authority to appoint other committees as the needs arise. Some ad hoc committees are listed below:

(a) Display Case Committee: This committee serves to develop ideas for the display case in the Library. It is also responsible for reserving the case, for creating the display, and for removing it at the end of the reserved time.
(b) Forum Committee: This committee serves to develop campus forums on current issues. It is responsible for reserving rooms, obtaining necessary permissions, organizing speakers, and publicizing the event.
(c) Newspaper Ad Committee: This committee serves to develop advertisements for submission to The Appalachian. It is also responsible for securing permission to publish the names of any Faculty and Staff, and for submitting the ad in accordance with newspaper regulations.

Section 2. See Article VI, Section 1b.

Article IX. Ratification *

* This constitution will go into effect immediately upon ratification by 75% of the members casting a favorable vote. Absentee voting will be permitted by email, provided the vote is received by 10am of the day of the vote. Ratified 2/17/2012

Article X. Amendments

Section 1. Amendments to the constitution may be proposed by the Steering Committee or through the written request of three active members. Such proposals must be submitted to the Steering Committee at least 10 days before the next scheduled general meeting.

Section 2. The Steering Committee will post such proposals to the membership at least two days prior to that next scheduled general meeting, and the proposed amendments will be placed on the agenda for discussion at that meeting. In the same communication, members will be notified of the date on which a vote on the proposals will be taken (see Section 3).

Section 3. At the next general membership meeting, the one following the meeting at which the proposals were discussed, a vote by written ballot will be taken on the proposals, unless the proposals have been withdrawn by the proposers. Any active member may vote. Absentee voting by active members will also be permitted by email or in writing, provided the vote is received by 10 a.m. of the assigned date for voting. A favorable vote of at least 75% of all votes cast is required to pass an amendment.

Article XI. Parliamentary Procedure

The facilitator of the Steering Committee will chair all meetings at which business is conducted. In the event that the facilitator has a conflict, he/she may appoint someone to chair the meeting. Voting decisions on regular business matters will be decided by a majority vote of those present. (For exceptions, see Article VII, Sections 2 & 3, and Article X, Section 3.)
Article XII. Standardized Meeting Time

Section 1. There will be monthly meetings open to all members. These will be held on a regular basis at a regular location, but the actual time and place may vary from semester to semester.

Section 2. The Steering Committee will meet on a monthly basis.

Article XIII. Authority/Supremacy

Section 1. “All student organizations are subject to the policies and procedures of Appalachian State University and any governing body.”